



Admin Tab Reference

The following topics describe the pages in the Admin tab. Topics are organized according to the following Admin tab options:

- [Backup / Retrieve Backup, page E-1](#)
- [Audit, page E-6](#)
- [Import Policy Groups, page E-11](#)
- [SNMP Parameter/Properties Page, page E-14](#)
- [User Permissions Report Page, page E-15](#)

Backup / Retrieve Backup

The following topics describe the fields in the pages that are accessed from the Backup/Retrieve Backup option:

- [Create Backup Page, page E-2](#)
- [Retrieve Full Backup Page, page E-3](#)
- [Retrieve Incremental Backup Page, page E-4](#)
- [Retrieved Backup History Page, page E-5](#)
- [Scheduled Backups Page, page E-6](#)

Create Backup Page

Use the Create Backup page to do the following:

- Make a full or incremental backup.
- Schedule incremental backups.

To open this page, select **Admin > Backup/Retrieve Backup**, or select **Create Backups** in the Backup/Retrieve Backup TOC.

Table E-1 Create Backup Page

Field	Description
Backup Now	Select this check box to make a backup immediately.
Full	Select this radio button to make a full backup: <ul style="list-style-type: none"> • Backup Directory Path—Enter the full path of the full backup directory. You can make the backup on the QPM server, or on another computer, using a mapped network drive.
Incremental	Select this radio button to make an incremental backup in a system-defined location on the QPM server.
Schedule Incremental Backup	Select this check box to create a schedule for incremental backups.
Date	Enter the date for the first backup in the schedule.
Time	Enter the time of the first backup in the schedule.
Frequency	Select the frequency of the incremental backups: <ul style="list-style-type: none"> • Once—Make a backup only once at the scheduled date and time. • Daily—Make a backup daily from the scheduled date, at the scheduled time. • Weekly—Make a backup weekly at the scheduled time, on the same day of the week as the scheduled date.
Submit button	Click to start the backup process, and save the incremental backup schedule.

Related Topics

- [Retrieve Full Backup Page, page E-3](#)
- [Retrieve Incremental Backup Page, page E-4](#)
- [Scheduled Backups Page, page E-6](#)
- [Making and Scheduling Backups, page 10-3](#)


Retrieve Full Backup Page

Use this page to:

- Retrieve a full backup.
- View details of previous full backups.
- Delete a full backup.

To open this page, select **Admin > Backup/Retrieve Backup**, then select **Retrieve Full Backup** in the Backup/Retrieve Backup TOC.

Table E-2 Full Backup History Page

Field	Description
Backup Date and Time	Displays the date and time of the full backups.
Login Name	Displays the login name of the user who made the full backup.
Backup Path	Displays the full path of the full backup.
Status	Displays the status of the full backup—whether the backup succeeded or failed.
Retrieve Backup button	<p>Click to retrieve the selected full backup. The retrieved data overwrites current QPM data on the QPM server.</p> <p>The Retrieved Backup History page appears.</p> <p>Note You must restart the QPM server after retrieving a backup.</p> <p> Caution You should use the QPM Retrieve feature with care.</p>
Delete button	Click to delete the full backup files.

Related Topics

- [Create Backup Page, page E-2](#)
- [Retrieved Backup History Page, page E-5](#)
- [Viewing Backup History, page 10-4](#)


Retrieve Incremental Backup Page

Use this page to:

- Retrieve incremental backups.
- View details of previous incremental backups.
- Delete all incremental backup.

To open this page, select **Admin > Backup/Retrieve Backup**, then select **Retrieve Incremental Backup** in the Backup/Retrieve Backup TOC.

Table E-3 Incremental Backup History Page

Field	Description
Backup Date and Time	Displays the date and time of the incremental backups.
Login Name	Displays the login name of the user who made the incremental backup.
Status	Displays the status of the incremental backup—whether the backup succeeded or failed.
Retrieve Backup button	<p>Click to retrieve the selected incremental backup. QPM uses all the previous incremental backup files to recreate the database. The retrieved data overwrites current QPM data on the QPM server.</p> <p>The Retrieved Backup History page opens.</p> <p>Note You must restart the QPM server after retrieving a backup.</p> <p> Caution You should use the QPM Retrieve feature with care.</p>
Delete All button	Click to delete all incremental backup files. You cannot delete an individual incremental file because all incremental files are required when retrieving an incremental backup.

Related Topics

- [Create Backup Page, page E-2](#)
- [Retrieved Backup History Page, page E-5](#)
- [Viewing Backup History, page 10-4](#)

Retrieved Backup History Page

Use this page to view retrieved full and incremental backups.

To open this page, select **Admin > Backup/Retrieve Backup**, then select **Retrieved Backup History** in the Backup/Retrieve Backup TOC.

Table E-4 Retrieve Backup History Page

Field	Description
Retrieve Date and Time	Displays the date and time of the retrieved backups.
Login Name	Displays the login name of the user who retrieved the backup.
Backup Type	Displays the type of backup—full or incremental.
Status	Displays the status of the retrieved backup—whether the retrieve operation succeeded or failed.
Info	<ul style="list-style-type: none"> • For full backups—Displays the path of the backup file. • For incremental backups—Displays the time the incremental backup was made.
Delete button	Click to delete the selected row in the table.

Related Topics

- [Retrieve Full Backup Page, page E-3](#)
- [Retrieve Incremental Backup Page, page E-4](#)
- [Viewing Retrieved Backup History, page 10-7](#)

Scheduled Backups Page

Use this page to:

- View the next scheduled backup for each incremental backup schedule.
- Delete an entire schedule.

To open this page, select **Admin > Backup/Retrieve Backup**, then select **Scheduled Backups** in the Backup/Retrieve Backup TOC.

Table E-5 *Scheduled Backups Page*

Field	Description
Next Backup	Displays the date and time of the next backup in each schedule.
Schedule Type	Displays the type of schedule—once only, daily, or weekly.
Delete Schedule	Click to delete the entire schedule to which the selected backup belongs.

Related Topics

- [Create Backup Page, page E-2](#)
- [Viewing and Deleting Backup Schedules, page 10-9](#)

Audit

The following topics describe the fields in the pages that are accessed from the Audit option:

- [Audit Trail Policy Groups/Policies Page, page E-7](#)
- [Audit Trail Deployment Group Actions Page, page E-8](#)
- [Audit Trail Library Components Page, page E-9](#)
- [Audit Trail General Logs Page, page E-10](#)
- [Audit Calendar Dialog Box, page E-11](#)

Audit Trail Policy Groups/Policies Page

Use this page to view changes made to policy groups and policies in a deployment group.

To open this page, do any of the following:

- Select **Admin > Audit**.
- Select **Policy Groups** in the Audit TOC.

Table E-6 *Audit Trail Policy Groups/Policies Page*

Field	Description
Deployment Group	Select the deployment group for which you want to view audit logs.
No.	Displays the audit log number.
Date	Displays the modification date.
Time	Displays the modification time.
Login Name	Displays the login name of the user that made the changes.
Message	Describes the modification that was made.
Item	Displays the type of item that was modified. Click the link to view a summary of the modified item.
Modification	Displays the type of modification that was made, for example whether a new item was created, or an existing item was modified or deleted.
Clear button	Click to clear old audit logs. A Calendar dialog box opens. See Audit Calendar Dialog Box, page E-11 .

Related Topics

- [General Page \(Policy Group and Template\), page B-17](#)
- [Policy Summary Page, page B-34](#)
- [Audit Trail Deployment Group Actions Page, page E-8](#)
- [Audit Trail Library Components Page, page E-9](#)
- [Audit Trail General Logs Page, page E-10](#)

Audit Trail Deployment Group Actions Page

Use this page to view actions performed on a deployment group. These actions include uploading policy groups, importing policy groups, deployment, saving and restoring historical versions, and so on.

To open this page, select **Deployment Groups** in the Audit TOC.

Table E-7 *Audit Trail Deployment Group Actions Page*

Field	Description
Deployment Group	Select the deployment group for which you want to view audit logs.
No.	Displays the audit log number.
Date	Displays the modification date.
Time	Displays the modification time.
Login Name	Displays the login name of the user that made the changes.
Message	Describes the modification that was made.
Action	Displays the action that was performed. Click the action to open the corresponding Reports page.
Clear button	Click to clear old audit logs. A Calendar dialog box opens. See Audit Calendar Dialog Box, page E-11 .

Related Topics

- [Import Policy Groups Reports Page, page D-29](#)
- [Upload Reports Page, page D-3](#)
- [Job Details Report Page, page C-17](#)
- [Audit Trail Policy Groups/Policies Page, page E-7](#)
- [Audit Trail Library Components Page, page E-9](#)
- [Audit Trail General Logs Page, page E-10](#)

Audit Trail Library Components Page

Use this page to view changes made to global library items—IP aliases, application aliases, and policy group templates.


Note

System-created templates do not appear in the Audit logs.

To open this page, select **Libraries** in the Audit TOC.

Table E-8 *Audit Trail Library Components Page*

Field	Description
No.	Displays the audit log number.
Date	Displays the modification date.
Time	Displays the modification time.
Login Name	Displays the login name of the user that made the changes.
Message	Describes the modification that was made.
Item	Displays the type of item that was modified. For policy group templates, click the link to view a summary of the modified item.
Modification	Displays the type of modification that was made, for example whether a new item was created, or an existing item was modified or deleted.
Clear button	Click to clear old audit logs. A Calendar dialog box opens. See Audit Calendar Dialog Box, page E-11 .

Related Topics

- [General Page \(Policy Group and Template\), page B-17](#)
- [Audit Trail Policy Groups/Policies Page, page E-7](#)
- [Audit Trail Deployment Group Actions Page, page E-8](#)
- [Audit Trail General Logs Page, page E-10](#)

Audit Trail General Logs Page

Use this page to view actions on device inventory items, for example, rediscovery.

To open this page, select **General** in the Audit TOC.

Table E-9 *Audit Trail General Logs Page*

Field	Description
No.	Displays the audit log number.
Date	Displays the modification date.
Time	Displays the modification time.
Login Name	Displays the login name of the user that made the changes.
Message	Describes the modification that was made.
Item	Displays the type of item that was modified.
Clear button	Click to clear old audit logs. A Calendar dialog box opens. See Audit Calendar Dialog Box, page E-11 .

Related Topics

- [Audit Trail Policy Groups/Policies Page, page E-7](#)
- [Audit Trail Deployment Group Actions Page, page E-8](#)
- [Audit Trail Library Components Page, page E-9](#)

Audit Calendar Dialog Box

Use the Calendar dialog box to specify the date up to which you want to delete Audit logs.

The Calendar dialog box opens after you click **Clear** in an Audit page.

Table E-10 *Audit Calendar Dialog Box*

Field	Description
Date Navigation	Use the navigation arrows above the calendar table to navigate through the calendar.
Calendar Table	In the calendar table, choose the date to which you want to delete logs. The audit logs before and including the selected date are deleted.

Related Topics

- [Audit Trail Policy Groups/Policies Page, page E-7](#)
- [Audit Trail Deployment Group Actions Page, page E-8](#)
- [Audit Trail Library Components Page, page E-9](#)
- [Audit Trail General Logs Page, page E-10](#)

Import Policy Groups

The following topics describe the fields in the pages that are accessed from the Import Policy Groups option:

- [Import Policy Groups From 2.1 Page, page E-12](#)
- [Import Policy Groups - Device Selection Page, page E-13](#)
- [Import Dialog Box, page E-14](#)

Import Policy Groups From 2.1 Page

Use this page to import policies from a QPM 2.1.x database that was previously exported to XML format. The policies are imported into policy groups, according to the network elements on which they were configured.



Note

To import devices from a QPM 2.1.x database, use the Import devices from 2.1.x option. See [Import Devices Wizard, page A-23](#).

To open this page, select **Admin > Import Policy Groups**.

Table E-11 Import Policy Groups From 2.1 Page

Field	Description
Select Deployment Group	Select the deployment group into which to import the policy groups.
Import file path (xml)	Enter the full path of the XML file to import, or click the Browse button and select the XML file.
OK button	Click OK to continue the Import process. The Import Policy Groups - Device Selection page appears.

Related Topics

- [Import Policy Groups - Device Selection Page, page E-13](#)
- [Importing Policies from QPM 2.1.x, page 10-11](#)

Import Policy Groups - Device Selection Page

Use this page to select the devices you want to assign to imported policy groups.

This page appears when you complete the Import Policy Groups From 2.1 page and click **OK**.

Table E-12 *Import Policy Groups - Device Selection Page*

Field	Description
Sys Name	System name of device.
Primary Device Name	The main IP address or hostname of the device.
Model	Device model.
OS Version	Version of the operating system on the device.
Mapped OS Version	OS version that QPM uses to determine QoS capabilities that can be configured.
Status	Status of the device.
Device Folder	Device folder to which the device belongs.
Import Policies button	Click to start the import operation. A dialog box opens informing you that the import operation has started. See Import Dialog Box, page E-14 .

Related Topics

- [Import Policy Groups From 2.1 Page, page E-12](#)
- [Importing Policies from QPM 2.1.x, page 10-11](#)

Import Dialog Box

Use this dialog box to go to the Import Policy Groups Reports page, or continue editing policies, after the import operation has started.

Table E-13 Import Dialog Box

Field	Description
View button	Click to display the Import Policy Groups Reports page.
Continue button	Click to display the Policy Groups page to continue editing policy groups and policies.

Related Topics

- [Import Policy Groups - Device Selection Page, page E-13](#)
- [Importing Policies from QPM 2.1.x, page 10-11](#)
- [Import Policy Groups Reports Page, page D-29](#)
- [Policy Groups Page, page B-14](#)

SNMP Parameter/Properties Page

Use this page to change the default SNMP settings for devices in the QPM inventory.

To open this page, select **Admin > SNMP**.

Table E-14 SNMP Parameter/Properties Page

Field	Description
Timeout	The amount of time the system should wait for a device to respond before trying to access it again.
Retries	The number of times the system tries to access devices.
Min Thread Number	The minimum number of SNMP requests that can be processed concurrently.

Table E-14 SNMP Parameter/Properties Page (continued)

Field	Description
Max Thread Number	The maximum number of SNMP requests that can be processed concurrently.
Save button	Click to save the displayed SNMP settings.

User Permissions Report Page

Use this page to view how QPM user permissions relate to CiscoWorks user permissions. If you are using ACS to control authorization, this matrix does not represent your current configuration; it only shows the default authorizations for CiscoWorks authorization levels.

To open this page, select **Admin > User Permissions Report**.

Table E-15 User Permissions Report Page

Field	Description
Task Path	A type of task that can be done in QPM.
Permissions Matrix	The kinds of tasks that each type of CiscoWorks user can perform. An X in a field indicates that a user can perform the associated task described in the task path column. The user types are described below.
System Admin	<p>The tasks a system administrator can perform in QPM:</p> <ul style="list-style-type: none"> • View information in QPM • Make changes to devices in the QPM device inventory • Run monitoring tasks • Delete any QPM logs and reports • Create and retrieve backups of the QPM database <p>Note System admin is the only user role that can delete logs, jobs, and reports in QPM.</p>

Table E-15 User Permissions Report Page (continued)

Field	Description
Network Admin	<p>The tasks a network administrator can perform in QPM:</p> <ul style="list-style-type: none"> • View information in QPM • Make changes to devices in the QPM device inventory • Create and edit policies • Deploy policies to devices • Create and run monitoring tasks <p>Note Network admin is the only user role that can deploy the QoS configurations to the devices on the network.</p>
Network Operator	<p>The tasks a network operator can perform in QPM:</p> <ul style="list-style-type: none"> • View information in QPM • Make changes to devices in the QPM device inventory • Create and edit policies • Create and run monitoring tasks
Approver	<p>The tasks an approver can perform in QPM:</p> <ul style="list-style-type: none"> • View information in QPM • Make changes to devices in the QPM device inventory • Create and edit policies • Create and run monitoring tasks
Help Desk	The help desk can only view information in QPM.